

**The Sixth Form College Farnborough
Search Committee Meeting, 4 July 2011
Minutes**

The meeting opened at 4.30 pm

Members Present: William Bagnall, Simon Jarvis, Andrew Needham, Greg Trigg,

In Attendance: Alison Venner (Clerk)

William Bagnall acted as Chair for the meeting.

1. S 11/19 Apologies for absence

Apologies were received from Andrew Lloyd (Committee Chair) and Nicky Orchard.

2. S 11/20 Declaration of Interests

None declared

3. S 11/21 Minutes of 10 May 2011

The minutes were agreed and signed by William Bagnall.

4. S 11/22 Matters Arising

(a) An additional meeting in October will be arranged to discuss the skills matrix and Committee membership, following agreement or otherwise of the Working Party recommendations at the October Corporation meeting.

(b) In order to allow Parents/Guardians more time to consider applying for the role of Parent Governor, it was agreed that an e-mail should be sent in September to alert them of the forthcoming vacancy, prior to the usual process of advertising the vacancy in the newsletter.

Action: Alison to liaise with Jan

5. S 11/23 Chair's Business

None

6. S 11/24 Membership Update

(a) The resignation of Adrian Collett was noted. His contribution to the Corporation had been invaluable due to his knowledge of Hampshire, understanding of local Government and independence from the LA at meetings. It was agreed that time should be allowed to find a suitable replacement for Adrian.

(b) Harminder will be going on maternity leave at the end of the year, and has advised that she will not be able to attend meetings during this period. She will remain as a Governor, papers will continue to be sent to her and she will be welcome at meetings if she can make them. She will notify Simon or Alison if at any point she felt that she would not return as a Governor.

(c) A potential Co-opted member for the Audit Committee has been identified. William will liaise with Andrew Lloyd in the first instance, and if he agrees to the suggested person, the recommendation will be taken to the Corporation meeting in October.

Action: William/October Corporation Agenda

7. S 11/25 Any other Business

Meeting closed at 4.55 pm

Date of next meeting: Monday 10 October