

## ADMISSIONS POLICY 2013

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To ensure that the quality of provision for the students is maintained, the Governors have adopted the following admissions policy. They wish to re-affirm the College's Mission to serve the local community and the surrounding area as a distinguished provider of education of the highest quality for the 16-19 sector.

Within a framework of equality and diversity the College encourages students of all abilities regardless of race and gender and welcomes applications from students with disabilities. Applicants should note that each course has its own specific entry criteria as stated in the Course Guide.

### Applications

Using the following criteria, applicants will be offered a firm place (dependent on meeting course requirements), a place in the reserve pool, or may not be offered a place.

Applicants in the following categories are likely to be offered an interview:

- **Previous school:** those attending one of the College's north-east Hampshire partner schools or a link school (certain other 11-16 schools within 10 miles of the College);
- **Young people in care;**
- **Children of staff and governors;**
- **Music scholars** who pass the audition;
- **Hampshire residents for whom the College is the nearest state-funded provider.**

All other applicants will be placed in a pool from which a computer-generated selection will be made from the entire pool after the closing date of **25 November 2012**. Each applicant will be issued with a number of entries in the pool according to the following criteria, with a maximum of 3 entries per applicant:

- **Applicants who have a sibling currently at the College or who completed his or her course of study at the College** will be given 3 entries;
- **Applicants who live less than 3 miles from the College** will be given 3 entries;
- **Applicants who live between 3 and 6 miles from the College** will be given 2 entries;
- **All other applicants** will be given 1 entry.

There will be reserve places for applicants with exceptional circumstances, such as Army transfers.

On-line applications are preferred but paper applications (standard or large print versions available from the College) may be used. The electronic Application Form can be found on the College web-site where there is a facility for monitoring the progress of an application. The College will send a Reference Form to the referee for completion.

Applications from partner and non-partner schools are both welcome. The on-line application process will be open from **9 November** (9.00 am); the closing date for all applications is **25 November 2012**.

### Interviews

All applicants will be informed whether they are to be offered an interview by **21 December 2012**. Interviews will be held from December to April.

### Offers of places and confirmation of acceptance

The College will calculate the number of student places each year that can be offered in order to maintain the quality of the student experience; invitations for interview and offers of places will be made accordingly.

The College will endeavour to give all successful applicants an offer of a place as soon as possible after interview. Within 14 days of the offer being made, applicants must confirm their acceptance firmly or provisionally or decline the offer. We will consider applicants who have not converted their provisional acceptances to firm by 10 May to have declined their offer.

### Applications to transfer to the College for A2 courses

Applications to transfer to the College for A2 courses will be considered on an individual basis but are not recommended. Students will only be accepted onto such a programme in exceptional circumstances.