

**The Sixth Form College Farnborough
Search Committee Meeting, 10 May 2011
Minutes**

The meeting opened at 5.03 pm

Members Present: Andrew Lloyd (Chair), William Bagnall, Simon Jarvis,
Greg Trigg, Nicky Orchard

In Attendance: Alison Venner (Clerk)

Apologies: Andrew Needham

1. S 11/10 Apologies for absence

Apologies were received from Andrew Needham.

2. S 11/11 Declaration of interests

None declared

3. S 11/12 Minutes of 28 March 2011

The minutes were agreed and signed by the Chair.

4. S 11/13 Matters Arising,

The following decisions by the Corporation at the meeting held on 28 March 2011 were noted:

- (i) The appointment of David Faux as an Independent Governor
- (ii) The appointment of the Russell Kelaart to the Policy and Resources committee and Josh McCusker to the Estates committee

5. S 11/14 Chair's Business

None

6. S 11/15 Corporation Review

(a) Gender and ethnic minority representation

The current male/female representation is 14:6; of this all the elected members and principal are male. Two female Independent Governors were appointed last year. A female Clerk had also been employed this year. The committee had reflected on whether there were any barriers which may discourage female candidates coming forward but felt, on balance, that none could be identified.

Discussions took place on whether more could be done to encourage female student, staff and parent candidates to stand for election as governors. It was noted that there has not been a female staff Governor for many years,

there has been female parent and student representation in the past. It was noted that the results of elections were out of the hands of the committee. The committee will continue to monitor the balance.

The 10 % ethnic minority is higher than that of the College student population. It was noted that the Nepalese student population has increased significantly, and when the opportunity arises a Nepalese Governor should be considered.

(b)(c) Skills Mix and training record and 2012 appointments

Governors had updated their skills record recently; this was reviewed by the committee. It was noted that there is a high level of expertise in finance and a low level for law.

As there are 6 Independent Governors whose terms end in September 2012, it was agreed that time should be spent in reviewing the areas lacking expertise.

- Initially those in post will be asked if they wish to be considered for re-appointment **Action: SJ/WB**
- The matrix will then be re-visited
- A spec can then be drawn up, highlighting specific areas of expertise required for recruitment for any remaining vacancies.

In order to stagger future end of terms, appointments next year will be agreed for a 1, 3 or 4 year term.

Action: Update on October Agenda

The working party will be advised that the committee is reviewing the membership in the above manner, as this ties in with the work of the current review. **Action: WB/GT**

7. S 11/16 Appointment of a Parent Governor

The term of office for Andrew Majury expires on 31 October 2011. Alison will liaise with Jan Moore for Parent Governor Elections to take place.

Action: AV

8. S 11/17 Review of Corporation Committee memberships

An update was given on the work being carried out by the Corporate Governance Working Party, as this will have an impact on the committee membership, if recommendations are approved by the Corporation in July.

It was agreed that when the working party has looked at the remit for each committee, then Search can carry out the committee membership review to ensure that committee needs are met. **Action: Agenda Item**

The committees will stay as they are at the moment. A date will be arranged for a meeting in September/October to allow time for the committee membership review to take place. **Action: AV**

9. S 11/18 Any other Business

The Search committee fully support the review being carried by the working party.

Meeting closed at 5.44 pm

Date of next meeting: 4th July 2011, 4.30pm